



NYAHURURU WATER AND SANITATION COMPANY LTD

P.O BOX 952, NYAHURURU, TEL: 065-2032753/065-2022784/065-2022777

Mobile Phone: +254-728 348 312 | Email: info@nyahuwasco.co.ke

MINUTES OF THE PRE-SITE VISIT MEETING HELD ON 23RD MARCH, 2025 AT THE AT THE PROPOSED VARIOUS METER INSTALLATION SITES WITHIN NYAHURURU MUNICIPALITY UNDER THE TENDER FOR SUPPLY, DELIVERY AND INSTALLATION OF DN 15MM CONSUMER METERS – TENDER NO: NYAHUWASCO/CLSG 2/OT/006/2025-2026

MEMBERS PRESENT

NYAHUWASCO COMMITTEE

BIDDING FIRMS REPRESENTED

1. Danco Capital Ltd
2. Eldan Company Ltd
3. Greystar Ventures Ltd
4. Nairobi Iron Mongers Ltd
5. Smart Cloud Africa Ltd

PREAMBLE

The site visit was conducted at the proposed sites intended for the meter replacements activity. The project manager welcomed all the members present and requested them for self-introduction. He then briefed the members on the requirements and expectations of the project to be undertaken.

MINUTE 001-MARCH-2026/NYAHUWASCO/CLSG2/OT/006/2025-2026 INTRODUCTION

The Project manager did a brief introduction of the Company and stated that Nyahururu Water and Sanitation Company (NYAHUWASCO) is a registered water company under the Company Act Cap 486 laws of Kenya, as an agent of County Government of Laikipia and is mandated to provide water and sanitation services in selected areas of Laikipia West constituency.

Water Services Trust Fund (WSTF) is a State Corporation established under the Water Act (2002) with the mandate to assist in financing the provision of water services to areas of Kenya.

NYAHUWASCO intends to undertake a targeted replacement of unserviceable consumer water meters, primarily within Moi Estate and Core-Site Estates, as part of a broader strategy to reduce Non-Revenue Water (NRW) in Nyahururu Municipality. A significant proportion of the existing meters in these areas have become faulty, obsolete, or inaccurate over time, leading to under-registration of water consumption and contributing to revenue losses.

MINUTE 002- MARCH-2026/NYAHUWASCO/CLSG2/OT/006/2025-2026 / INSTALLATION PROJECTIONS

The Project Manager briefed the bidders and their representatives on the description of works for the project. He noted that a significant number of existing consumer meters had been incorrectly installed in a vertical position instead of the recommended horizontal orientation, thereby compromising their accuracy. Consequently, the successful bidder will be required to rectify these installations and ensure that all replacement meters are installed correctly in accordance with the specified standards.

The Project Manager further outlined the general scope of works, including the supply and installation requirements for materials such as PPR pipes and water meters, as well as the prescribed installation positions and technical specifications to be adhered to during execution.

It was emphasized that the implementation of this program would be expected to yield the following outcomes:

- Improved accuracy in measuring consumer water usage
- Reduction in NRW levels within the targeted areas
- Enhanced revenue collection due to minimized under-billing
- Increased customer confidence and satisfaction through fair billing
- Strengthened accountability and improved data for planning and decision-making

Overall, the meter replacement program will contribute significantly to the financial sustainability of NYAHUWASCO and support the long-term goal of efficient water resource management within Nyahururu Municipality.

In addition, it was emphasized that the primary activity under the project will be the replacement of consumer meters. The contractor will be required to return all replaced meters and any surplus or removed materials to the Procuring Entity's premises on a daily basis, in designated batches, prior to commencing subsequent replacement activities on the following day.

MINUTE 003- MARCH-2026/NYAHUWASCO/CLSG2/OT/006/2025-2026 / PROCUREMENT PROCESS

It was clearly communicated that, in accordance with the law, the method of procurement for the proposed project shall be National Open Tendering. The bidders and their representatives present were informed that the tender document can be obtained by downloading it from the Company's website (nyahuwasco.co.ke) as well as from the Public Procurement Information Portal (PIIP) (tenders.go.ke). Bidders were advised to ensure that all required and relevant documents are duly completed and attached to their submissions, including the Pre-Site Visit Certificate issued on 23rd March 2026.

Bidders were further advised to ensure the procurement and use of high-quality materials, particularly PPR pipes and fittings, which must meet the prescribed standards. They were also required to maintain high workmanship standards, ensuring that meter installations comply fully with the specified technical requirements and that all laid down procedures are strictly followed. In addition, bidders were urged to put in place adequate measures to safeguard the residents and properties within the project area from any potential losses or damages during project execution.

It was emphasized that all materials delivered to site will be subject to inspection and testing to confirm compliance with the required specifications. On the handling of removed materials, bidders were instructed that all replaced meters and any other materials excavated or removed during the works must be returned to the Company's stores for proper accounting and disposal, in line with the provisions of the Public Procurement and Asset Disposal Act, 2015.

Finally, it was noted that the successful bidder will be required to strictly adhere to the approved work methodology and implementation plan to ensure smooth execution and timely completion of the project within the stipulated timelines.

MINUTE 004- MARCH-2026/NYAHUWASCO/CLSG2/OT/006/2025-2026/SITE VISIT

The Project Manager led the bidders and their representatives to Moi Estate, where he demonstrated the specific locations earmarked for the replacement of consumer water meters. During the site visit, he provided practical clarification on the scope of works and addressed various issues and questions raised by the bidders.

He further encouraged the bidders to thoroughly review the tender document, with particular emphasis on the technical specifications, to ensure a clear understanding of all requirements and expectations for successful project implementation.

There being no other business the preside visit ended at 12:05 pm